

Draft Evaluations Checklist for LTLE

(footnotes display comments / questions arising from talks with the LTLE PAC, LTLEAUH and department)

Activities required for a Satisfactory rating are denoted with a *.

Teaching	Notes on Expectations
1. Student evaluations*	Good (at or above college average) evaluations that indicate students benefited from taking the course
2. Self-reflections*	Narrative with specific insights gained from teaching experiences and/or feedback from evaluations
3. Peer and/or AU head evaluations	Overall positive feedback
4. Student Advising *	Evidence of commitment to advising ¹
5. Innovations in teaching*	Narrative and artifacts of efforts to keep courses and delivery current, which could also include efforts to design new courses and/ or engage in collaborative activities
6. General student relations	Evidence of work with independent studies or student organizations
Scholarship	
1. Presentations at professional conferences*	At least one per year
2. Preferred publications* ²	At least one of the following publication types every three years: refereed / peer-reviewed journal articles, book or book chapter ³
3. Publications ⁴	Listing of writing published in conference proceedings, non-refereed journals, newsletters, websites, or other venues.
4. Engaging in research	Narrative describing quality research that informs the profession
5. Grant writing	Listing of attempts to external funding and results achieved
6. Professional development*	Narrative of insights gained from attending professional conferences and/ or engaging in formal coursework
7. Consulting	Listing of collaborative work that uses scholarly expertise
7. Supervision of student writing	Listing of students who write an honor's or master's

¹ What might this look like? (possibilities include # of advisees, quality of advisement)

² Over time, during the 6-year period leading up to tenure application

³ Conversations with PAC and dept. chair will occur that will inform a faculty member on the degree of his/her progress.

⁴ Does this require an * as a result of the formative nature of these publications in leading to refereed publications?

	thesis with faculty member's guidance
Service	
1. Department, College, and/or University committee attendance and contributions*	Listing of personal contributions. Take leadership role(s) after third year
2. State and/or local engagement* ⁵	Evidence of enhancing the profession beyond the walls the university. Could include leadership in a professional organization or workshops for teachers. ⁶
3. National/international engagement in professional organizations* ⁷	

⁵ What does _engagement_ look like?

⁶ Do all types of evidence of your work _fit_ here? Is this description broad enough to include your productivity?

⁷ What opportunities does your program area to contribute on the state and/or local level?